

TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
April 1, 2014

Members Present:

Lyle Holmgren

Jeff Reese

Bret Rohde

Byron Wood

Roger Fridal, Mayor

Shawn Warnke, City Manager

Darlene S. Hess, Recorder

CITY COUNCIL WORKSHOP

Mayor Fridal called the April 1, 2014 City Council Workshop to order at 6:04 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Holmgren, Reese, Rohde, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Fire Chief Batis, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, Sergeant Kevin Allred for Police Chief David Nance, and Treasurer Sharri Oyler. Councilmember Doutre was excused.

1. Review of agenda items on the April 1, 2014. Council Meeting:

The Council reviewed the April 1, 2014 Agenda with the following items being discussed in more detail:

Public Hearing 2013-2014 Budget. Manager Warnke proposed that the Council approve the replacement of all computers that have a Windows XP operating system. Originally the computers were scheduled to be replaced next fiscal year, but XP will no longer have support at the end of April 2014. DynaQuest has recommended they be replaced prior to the lapse in support. Mayor Fridal asked if the City would upgrade to Windows 7 or 8. Councilmember Rohde stated that Windows 7 is business based, and Windows 8 is for consumers and touch based. The computers throughout IHC were updated with Windows 7 last week.

There are approximately 16 computers with XP, and will cost around \$15K including labor for the upgrade. If the Council will include the \$15K as an addition in the motion, Manager Warnke will add the appropriate changes to the line item.

The City has received several grants, and the associated expenses and revenue have been updated to the Budget. The City has implemented a change to the Fire Department pay period. The Fire Department Personnel were paid annually, but with the Affordable Health Care Act, the Council adopted a policy to monitor payrolls on a bi-weekly basis to

get the average hours worked per week. The Fire Department was paid in December 2013 for the year, and in June 2014 the Fire Department will be paid for six months wages from January to June 2014. The salary and benefit line items will need to be adjusted accordingly.

Manager Warnke noted that a generator at the Civic Center was included in the 2013-2014 Budget. A switch needs to be installed to accommodate a connection to a generator and disconnect from the grid. One bid was received for \$12K. If approved, the \$12K would be spread across multiple funds, including the City's General Fund and the Utility Fund. Director Fulgham stated that the \$12K bid does not include the generator, only the transfer switch. Zoning Administrator Bench explained that Rocky Mountain Power would need to pull a transformer to make the change. This would need to be done on a Saturday when the power could be shut off. The Fire Department receives power from the Civic Center. As such, the generator would also power the Fire Department in the event of an emergency.

Councilmember Reese asked what kind of generator the City is considering. Director Fulgham explained that the generator would be the same one Public Works can use to run the new pump house, and the pump house in the river bottoms. Any generators purchased in the future would have the same type of hookups, so everything would be interchangeable. Rocky Mountain Power will not allow manual transfer switches as it is a safety concern for the power company workers. Councilmember Rohde asked if the City uses a large amount of kilowatts per month at the Civic Center. Director Fulgham stated that the furnace and air conditioning use the most.

The façade around the bell monument in Shuman Park is starting to deteriorate. It is proposed to move the monument to the north side of Shuman Park for the following reasons: 1) Snow removal from the sidewalk is more difficult around the monument. 2) There are currently no features on the north side of the park. 3) The bell monument detracts from the architectural elements of the Library and obstructs the view. 4) There are two other monuments in front of the Library besides the bell monument (the Library monument sign and the statue).

It would cost about the same amount to fix the façade and leave it in the current location as it would to move it and re-create the monument out of stained concrete. This would increase the line item by \$1K. Director Fulgham stated it would be similar to the stained concrete at the Fairgrounds. The monument would last longer as it would not be a veneer that would be affected by the weather. There is a bid from Rick Roche for the concrete. Mr. Roche did the concrete for the splash pad. The Public Works employees will do the subgrade work and forms.

Manager Warnke proposed that money be budgeted for a new forklift for the Food Pantry. There is some money in the Capital Equipment Replacement Fund that could be appropriated for a new forklift. It is proposed to budget \$20K and Director Fulgham will oversee the bidding of the new forklift. The City will consider a used electric and a used

propane forklift. Food Pantry Director Newman would prefer an electric forklift to eliminate fumes as it is used indoors.

Director Fulgham explained that the City went over the allotment of water from the Bear River Water Conservancy District (BRWCD) and had to pay an overage. The overage came from the dry summer last year and redirecting more water on the hillside to keep Country View water pressure higher. The overage cost the City \$27,650. A lot of water districts will lock you into a higher water allotment if you go over, but the BRWCD only charges for the overage. Councilmember Holmgren asked how close the City is between the amount of water generated and the amount used. Director Fulgham said it is very close in the summer months because of outdoor water use and depends on the weather. The BRWCD can only provide water based on their line capacity. Councilmember Holmgren wondered how the City would handle water for a new big business in town. It seems that it is too close right now.

Mayor Fridal commented that the BRWCD has a project that should be complete by December 2014. This will give Tremonton City 200 gallons more per minute. Director Fulgham explained that Tremonton yields about 200 gallons per minute to Riverside, North Garland, and Fielding. Mayor Fridal explained that the BRWCD is putting in a line from Deweyville all along the mountain to blend with Ukon Water, which has too high an amount of arsenic. The water will then come back into the system. It should eliminate most of the water sent out and make more water available to Tremonton City. Director Fulgham explained that two connections will go in the new line. One line for BRWCD and Tremonton City, and the other to feed Cedar Ridge if there are any problems. Interconnect protects everyone. Director Fulgham is still awaiting the study from the USGS regarding water rights in this area. It has been three years.

Because of equipment failures, Director Fulgham is asking for an increase in the Treatment and Compost Fund. The UV system, some air rotors, and the Huber Screw Press have all had system failures. These have been in use 10 years and are wearing out. The line item needs to be raised \$27K to cover the increased costs for maintenance of equipment. The new dump truck for the Streets Department cost the City an extra \$9K.

Councilmember Rohde asked how the City's NOI (net operating income) was changing this year. Manager Warnke stated that the City budgeted \$250K from surplus, but a lot will come in under budget. There is approximately \$250K in road projects that will come out of the next fiscal year budget. The budget this year will show the engineering but the actual expense will come out of next year's budget. Councilmember Rohde asked if a contingency for UTOPIA needs to be put in the budget. Manager Warnke explained that there will be an opportunity to amend the budget later if needed.

Proclamation. Manager Warnke spoke of the annual proclamation "Encouraging the Observance of Arbor Day". The proclamation enables the City to be eligible to be a Tree City USA award.

Resolution No. 14-15. Manager Warnke explained that Resolution No. 14-15 is to reaffirm, amend, and enact new fees and fines. It is proposed to increase the cost for cemetery plots to double the rate. Councilmember Reese asked how Garland cemetery fees compare. Treasurer Oyler stated that Garland charges \$125 for residents and \$400 for non-residents. Manager Warnke noted that the fee increase will bring Tremonton's Cemetery fees close to other cemeteries' fees charged in Box Elder County.

It is also proposed to eliminate the fee for non-residents to participate in recreation programs. The City subsidizes the recreation program around \$100K from the General Fund. Some of the funds come from sales tax, property tax, and energy tax. The City receives some sales tax from residents outside of Tremonton City. The non-resident fee has created a backlash from non-residents. Councilmember Wood stated it would be a good idea to remove the non-resident fee for recreation programs and Councilmember Holmgren agreed. Manager Warnke explained that Recreation Director Christensen is in agreement with removing the non-resident fee.

The other fee increases are very minor. City Councilmember Wood stated that the fee increases for the Cemetery are a good idea as well. Director Fulgham noted that the City will need to open a new section in the Cemetery soon and it will be costly. The fee charged to non-residents is not enough now.

Policy regulating inflatables on City property. Manager Warnke reminded the Council that they had already approved inflatables for the Street-Fest put on by the Bear River Valley Chamber of Commerce. The Baptist Church would like to have a block party at Shuman Park with inflatables. Mr. Jim Williams will explain the details this evening at City Council. It was recommended by Manager Warnke to have a policy addressing inflatables and high risk activities on City property. It was noted that the City has inflatables during City Days.

Councilmember Wood thought the City had a policy regarding inflatables stating they were allowed if the group had insurance covering liability. Manager Warnke stated the Council had granted approval for that one specific time. Mr. John Kitch spoke with Trevor and Misty Craner, owners of "Luvn2jump Inflatables, LLC", and advised them of the meeting tonight. Mr. Kitch hoped they would be able to provide more information to the Council tonight.

Manager Warnke noted that inflatables are an exclusion from the City's insurance policy. One way to manage the risk would be to have the City listed on the insurance as an additional insured on the group having inflatables. This would cover the City unless the City was the only one named in a lawsuit. Additionally, if the City participated in organizing or co-sponsoring an event with inflatables, the City would not be covered.

Mayor Fridal noted that Brigham City is requiring all organizations hosting events, not just those with inflatables, to be self insured. Brigham requires the insurance for any

event with over 500 people, while Perry has no limit. Perry requires that any event in town be self insured and that a waiver be signed removing liability from the City. It was noted by Councilmember Wood that the City would need to have proof of insurance.

Manager Warnke explained the City's insurance provider estimated that it would cost about \$1,500 for a specific insurance policy associated with an event. The City would like to encourage events, but the organizers need to know of the risks associated and the need for insurance. While looking at other cities procedures, some prohibit high risk events while others require organizers to provide insurance for each event.

Manager Warnke believed that some of the inflatable companies provide staff to man the toys. If the companies have insurance and add the City to the policy, the City should be covered unless the City is the only one listed on a lawsuit or the City was an organizer for the event. Councilmember Holmgren stated that the County has a policy in place regarding inflatables and high risk activities at the Fairgrounds. It might be a good idea to review the policies in place for the Fairgrounds and Perry City.

Ordinance No. 14-05. Detective Allred noted the biggest change in the revision of Title 13 is that HIPAA (Health Insurance Portability and Accountability Act) requires a change so animal bites can be reported. Right now the hospital cannot report a bite because of the HIPAA laws and the current City Ordinance. This will put the City in compliance.

Manager Warnke noted that the State prescribes the amount the City can charge for Ambulance services. The City has received a new update. The new fee rates would need to be included in the motion for the fee schedule.

The meeting adjourned at 6:57 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Fridal called the April 1, 2014 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Holmgren, Reese, Rohde, and Wood, City Manager Shawn Warnke, Recorder Darlene S. Hess, Fire Chief Batis, Zoning Administrator Steve Bench, Public Works Director Paul Fulgham, Detective Kevin Allred for Police Chief David Nance, Emergency Management Coordinator Jim Hess, and Treasurer Sharri Oyler. Councilmember Doutre was excused.

1. Opening Ceremony:

Mayor Fridal informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Emergency Management Coordinator Jim Hess and the Pledge of Allegiance was led by Fire Chief Batis.

2. Introduction of guests:

Mayor Fridal welcomed Youth Council Members, two Boy Scouts from Troop 126 and their leader, Mike Miller representing Box Elder County, and all others in attendance.

Mayor Fridal read from Utah Code 10-3-506 regarding votes in City Council Meetings: “A roll call vote shall be taken and recorded for all Ordinances, Resolutions, and any action which would create liability against the municipality and in any other case at the request of any member of the governing body by a yes or a no vote. It shall be recorded. Every Resolution or Ordinance shall be in writing before the vote is taken.”

Manager Warnke added that the votes are being recorded as if taken individually, but as far as doing it formally, the Mayor should go down the line and call each Councilmembers name and ask them for their vote on those issues.

3. Approval of Agenda:

Motion by Councilmember Wood to approve the agenda of April 1, 2014. Motion seconded by Councilmember Holmgren. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

4. Approval of minutes – March 4, 2014:

Motion by Councilmember Holmgren to approve the minutes of March 4, 2014. Motion seconded by Councilmember Reese. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

5. Public comments: Comments limited to three minutes:

There were no comments made.

6. Public Hearing

Mayor Fridal opened a Public Hearing at 7:09 p.m. to consider amending the 2013-2014 City Budget. There were twenty-one people in attendance.

- a. Public hearing on “The Tremonton City Annual Implementation Budget 2013-2014 (General Fund, Capital Fund, Enterprise fund(s), and Special Funds” for the period commencing July 1, 2013 and ending June 30, 2014

Manager Warnke stated that this is part of the budget process where the Staff and Council do their best to estimate expenses. Throughout the year there are unexpected expenses that come up and the Budget is amended as required.

Some of the significant changes are:

- With Windows XP no longer being supported, it becomes necessary to replace computers.
- Additional fire expenses related to salaries and benefits. This is related to the period in which the City does payroll.
- Changes within the Water Fund – adding some additional expenses. The City purchases water from the Bear River Water Conservancy District and there are overages associated with receiving water from them.
- Additional expenses within the Waste Water Treatment Fund relative to some equipment failures.
- Purchase of a new used forklift for the Food Pantry.

Mayor Fridal closed the Public Hearing at 7:12 p.m.

7. Reports:

a. Youth City Council report on activities at Conference

Jayla Brown thanked the Council and the taxpayers of Tremonton City for allowing them to go to the Youth City Council Conference. One of her favorite things was a speaker who talked on Being Yourself and not letting other people influence you or change the image of yourself. She liked the food. It was really good. She also enjoyed the dance a lot.

Jessica Mason also thanked everyone for helping the Youth City Council go to this conference. Her favorite part was the break-out session that was done on Super Heroes. They looked at various super heroes, like Iron Man and Captain America, and talked about the good qualities that they had. They then talked about the super heroes in our neighborhoods, like the mailman, military people, etc. It went really good

Youth City Council Advisor Amy Brown said that one of the challenges they were given was to do community service projects. They asked the Council for ideas of community service projects that they could do on weekends. Councilmember Holmgren said that there is going to be a tree planting project at the Splash Pad on Arbor Day. Councilmember Rohde added that there are a couple of projects over at the Hospital. The biggest one he would recommend would be some window washing.

Ms. Brown said that they are opening up registration for the Youth City Council this next month and if the Council knows anyone who would like to participate, the applications are available at the High School and also at the Civic Center. Councilmember Wood added that he is looking for someone to help Ms. Brown if anyone knows of a really good person who would like to help.

Ms. Brown also expressed her thanks for allowing the Youth City Council to attend the Conference. The youth were all really well behaved and everything went very well. There were over 400 kids in attendance.

b. Fire Department Reports

1) Fire Department Annual report

Chief Batis presented the Annual Fire Department Report.

- There were 195 Fire Responses – a little less than the 207 of year before. The Department is down to thirty full-time members. They like to keep their number of members at thirty-five.
- Ambulance Transports (553) were also lower than the year before (612) and the out of state transports dropped about 50%. A Utah Highway Patrolman thinks that is due to fewer people traveling. The rest of the numbers stayed about the same. As a result, revenue is down.
- Training: The State Legislature passed a law last year requiring all firemen to be certified in Emergency Vehicle Operations (EVO). If everyone passes their tests all but three members of the Department will be advanced EMT's. The Department is 100% trained as Firefighter I, Hazmat Operations, and Wildlands, so the Tremonton Fire Department's training is second to none. Last year they also started the Explorer Program through the Boy Scouts. There were six participants. The Department is still trying to work out some of the bugs on exactly how the liability works. The Boy Scouts of America takes full liability, supposedly, but the Fire Department has to keep them out of harms way. That is a pretty broad statement. It is still being determined how much they can do and still be out of harm's way. Five of the kids are pretty ambitious and one of them is in the EMT Class now, and one just went through the whole Wildland Firefighter I training. She just registered with the Howell Fire Department who is taking the liability for her to receive that training, but she still participates with the Tremonton Fire Department.

The Fire Department still keeps certified in Confined Space and does multiple standbys at Proctor & Gamble. Because of OSHA regulations, other businesses put the Fire Department on stand-by for inner confined space. Malt-O-Meal calls Chief Batis regularly to make sure he has people available in town. Utah Power and Light has a pit behind West Liberty Foods that whenever they enter that they let the Fire Department know in case someone needs to go in and get them. Because of this, the Fire Department holds three nights of drills per week with two rescuers to keep

certified through the OSHA's Confined Space Training Program.

The Fire Department is only required to be on the business's property for Proctor & Gamble and that revenue and expense is budgeted. Training for the medical side has been bi-weekly for five or six years. The fire side is always a yearly check. That is why the Department went to bi-weekly on everything. The firemen report their time between medical and fire. That is why there is a six month overlap in pay. Next year the Fire Department will be back on the same amount of budget.

- Public Safety - The Fire Department participates in Fire Prevention Week. When the Fire Department went out on two fire alarms in homes, as part of the Fire Department's Public service, the firemen replaced the batteries for the residents.

CPR Training has been done. This is done through the Department and most of it is funded to keep all the healthcare people certified. The CERT program is another of the Public Safety programs the Fire Department participates in through the year.

- 2) Tremonton City Fire Department's Participation in a Cooperative Fire Rate Agreement, as part of the Box Elder County Agreement and with the Utah Division of Forestry, Fire, and State Lands or otherwise receiving reimbursement for fighting wildland fires outside of Tremonton City limits

Chief Batis reported that he is meeting with the new County Fire Marshall, and will get back with the Council once he has more detail. It needs to be determined how much the Tremonton Fire Department wants to participate in the Cooperative Fire Rate Agreement. Sending two or three firemen to stand by on fires was discussed last year.

8. Proclamation:

- a. Child Abuse and Neglect Prevention Month – Kathy Bonds, Box Elder Family Support Center, Executive Director

Kathy Bonds challenged the Council to a pledge to participate in the Family Support Center's efforts to Power Down and Play on Saturday, April 26, 2014. This program asks parents and grandparents or caregivers to shut off all possible technology on this date and play with our families. Family time is robbed by the media and technology that our children are being exposed to – even children as young as three years old are being exposed to a lot of media. She invited everyone to pledge to Power Down and Play on April 26th. If the Council gives the Pledge back to the Family Support Center, they will give them a little gift.

Ms. Bonds stated that every April is Child Abuse and Neglect Prevention Month. She gave the Councilmembers each a vase which contained a bouquet of blue ribbon and pinwheels. The blue symbolizes child abuse prevention.

Ms. Bonds read the Proclamation, and asked Mayor Fridal to declare April 2014 as Child Abuse and Prevention Month in Tremonton City.

Ms. Bonds added that the Family Support Center is bringing their service into the Tremonton/Garland area, hopefully in the summer of this year, with a Child Crisis Nursery and Community Resource Center so that this community can benefit from the service they are providing in Brigham City.

Ms. Bonds said that one of the Family Support Center's biggest surges is the Crisis Nursery. If a child is in crisis, it can be difficult to drive into Brigham City. That is one of the reason's they are really trying to drive getting the program into the Tremonton area.

Councilmember Holmgren commented that he feels this is a great service and the Council really appreciates everything they are doing.

Motion by Councilmember Holmgren to declare April 2014 as Child Abuse and Neglect Prevention Month. Motion seconded by Councilmember Reese. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

b. Encouraging the Observance of Arbor Day – Shawn Warnke

Manager Warnke stated that Tremonton has in the past received the designation of Tree City USA. One of the requirements for participation in that program is a Proclamation along with an Arbor Day Celebration which is scheduled for Friday, April 25th from 4:00 p.m. to 6:30 p.m.

Councilmember Holmgren informed the Council that about twelve trees will be planted on that day at Library Park. Three trees will be planted along the road and the others will be scattered in the grass. Groups and Boy Scout Troops who are interested in helping with the planting will be much appreciated. No one will have to dig any holes. The holes will be dug in advance, ready to go. It will just be a matter of planting the trees.

Mayor Fridal read the Proclamation proclaiming April 25, 2014 as Arbor Day in the City of Tremonton and encouraging all citizens to protect our trees and wetlands and to support City's Urban Forestry Program, and to encourage all citizens to plant trees.

Motion by Councilmember Holmgren to proclaim April 25, 2014 as our

observance of Arbor Day. Motion seconded by Councilmember Wood. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

9. Requests(s) to be on the agenda:

a. Box Elder County Weed Department – Mike Miller

Mike Miller informed the Council that there is a new invasive weed, Rush Skeletonweed, coming into the State of Utah from Idaho. Box Elder County is the first County in Utah to get this weed and this is the third year the County has fought Rush Skeletonweed.

Mr. Miller passed out a map which shows the locations of where the Rush Skeletonweed is being found and treated from the Utah Idaho state line to the tip of Promontory. Last fall the weed was found on Fremont Island. It is now in Weber and Cache Counties.

Mr. Miller talked briefly to the Council about the Utah Weed Law. A weed is defined as any plant that is contrary to the way we want to manage our land. An invasive weed is generally one that comes from somewhere else that has no natural enemies in the location where it is growing. A noxious weed is a legal designation defined by the State of Utah.

The Utah State Weed Law states that the law can be enforced by County Weed Departments under the jurisdiction of the County Weed Board. Mr. Miller provided the Council with a booklet in which the State identifies enforceable obnoxious weeds. No other weed besides what are in the booklet may be enforced, but the Counties do have the option of naming weeds that are particular to their County.

Since Box Elder County is the County where the Rush Skeletonweed is making its first invasion into Utah, it has been designated in Box Elder County as a noxious weed. The Utah Weed Law says that landowners shall be responsible for removing any noxious weeds on their property. Therefore, if a landowner is not cooperating with the removal of noxious weeds, the Counties can go in and try to work with the individual. If he is non-responsive to that, the weed can be treated by the County and the expensive of that can be put on the individual's tax bill.

The County Weed Board will send letters to anyone who is known to be in violation. They can then work out a weed control plan and take care of the situation.

Mr. Miller stated that he wanted to make the Council aware that, if there are landowners within the City's jurisdiction that fall into that category, the County Weed Department is here to offer assistance in identification, treatment, and, if

necessary, enforcing the Utah Weed Law.

Tremonton is pretty much in the bull's eye of where this weed is coming from. It has been found in Collinston, Plymouth, and a few places in Cache Valley. This plant is carried on the wind and is concentrated on the north/south corridor of the Utah Idaho border all the way to Promontory, but it does branch out.

Councilmember Holmgren asked Mr. Miller to talk about how a landowner who finds this weed on their property can control it. Mr. Miller responded that every plant that is found and pulled has sent out distress signals and that plant will be replaced by four or five new plants. If someone sees this weed, they can contact the Box Elder County Weed Department. If a property owner has a lot of acreage and a huge infestation the County is ready to come in and with State Grant money, spray the weeds. The weed has to be sprayed to kill it. This weed is very invasive, but it doesn't do well on well watered property.

Mr. Miller stated that Idaho first got the Rush Skeletonweed in 1960 and they lost half of their grazing land. They fight this weed constantly with chemicals and have been able to reclaim half of the grazing land they lost.

Councilmember Holmgren added, just to show how fast this weed is spreading, that the first places the Rush Skeletonweed was identified in this area was on I-84 on Fred Selman's ranch about four years ago. He called the Utah State University because no one knew what it was. By the map Mr. Miller has provided, one can see how much it has spread in the past four years.

Mr. Miller told the Council that the plant came from Eurasia in contaminated forage on ships. It has taken a little over 100 years to get here, but when it comes it makes a voracious hold because of its deep tap root, rhizomes, and other characteristics.

Mr. Miller provided the Council with two copies of what his department calls their weed bible, *Weeds for the West*, printed by the University of Wyoming. He encouraged everyone that has any kind of land to get a copy of this book. Mr. Miller said he can order the books, the Extension Service can get them, or they can be obtained on line from the University of Wyoming. The weeds within this book are often obnoxious, but the ones the County can enforce are in the State handout.

10. New Council Business:

- a. Discussion and consideration of approving Resolution No. 14-15 repealing Resolution No. 13-12 reaffirming, amending and enacting new fees and fines in a schedule entitled Tremonton City Consolidated Fees and Fines Schedule and Provision of the Collection of the Fees

Manager Warnke stated that there are many small changes to the Consolidated Fees and Fines Schedule. One is the increase in the price of burial plots from \$200 to \$400 for residents and from \$400 to \$800 for non-residents. The Recorder's Office Staff did a survey around the Tremonton area and found that Tremonton's price for burial plots is far below the average. As a result, it is being proposed that the Riverview Cemetery plots be raised to the average price. In addition of the desire to be within the average, there are some upcoming expenses being anticipated with an expansion of the Cemetery.

It is also being proposed that the Impact Fees be removed from the Fee Schedule because the Council adopted an Impact Fee Ordinance which becomes effective May 7th. In addition, the \$5 non-resident fee for Recreation is proposed to be removed. Councilmember Reese commented that it was not worth charging the Non-resident Recreation Fee for the amount of money the City took in.

Motion by Councilmember Wood to adopt Resolution No. 14-15 with the raise in the ambulance fee. Motion seconded by Councilmember Reese. Roll Call Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- b. Discussion and consideration of approving Resolution No. 14-16 amending the budget entitled "The Tremonton City Annual Implementation Budget 2013-2014 (General Fund, Capital Fund, Enterprise fund(s), and Special Funds" for the period commencing July 1, 2013 and ending June 30, 2014

Motion by Councilmember Reese to adopt Resolution No. 14-16 with the addition of the computer fix. Motion seconded by Councilmember Holmgren. Roll Call Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- c. Discussion on drafting an ordinance or policy that regulates inflatables and other higher risk activities on City property and consideration of allowing a community group to have an inflatable at their upcoming event to be held on City property

Councilmember Holmgren questioned whether the City Attorney could write up an agreement which would fully protect the City and release the City from any liability and which would be used whenever someone wants to use inflatables or hold other higher risk activities. He feels that either the City should not allow such activities or the organizations who want to do this within the City would have to cover the risk. The Council agreed.

Manager Warnke stated that Mr. Jim Williams is present. He is representing the Baptist Church. They would like to have inflatables at Shuman Park for an event that they would like to hold for the community.

There are two issues. One is how the City wants to handle inflatables. From time to time, the City gets requests to have inflatables and other activities on City property that do propose a risk for the City.

Mayor Fridal asked Mr. Williams when his event will be held. Mr. Williams replied that it is scheduled for the 7th of June. The Baptist Church would like to hold this event to let people in Tremonton know that they are here. The crux of the matter is that the Southern Baptist Convention has a trailer that has an inflatable “bouncing house.” They go around and set it up and have a block party. That is what Mr. Williams’ church has in mind.

Mr. Williams stated that the State of Utah will be getting fifty college students the end of May, and some of these students will be trained in this trailer that holds all of this recreation equipment. They will be at the Shuman Park to set up the equipment and to help keep the event as safe as possible. Mr. Williams agreed that the Council has a very good point about liability. He doesn’t want to get Tremonton City nor the Southern Baptist Convention in trouble.

It is Mr. Williams’ understanding that the Southern Baptist Convention has insurance on this activity already. He will double check on that within the next day or two and let the Council know.

Mayor Fridal said that it is early enough that the Staff has time to talk to the City Attorney and find out a little bit more. Mayor Fridal suggested that the Council not make a rule strictly for inflatables but rather for all high risk activities.

d. Discussion and consideration of adopting Resolution No. 14-17 adopting the Tremonton City Emergency Operations (EOS) Plan

Emergency Management Coordinator Hess explained that the EOS Plan defines how the City will move forward should there be some kind of a disaster, and it would even be applicable for planned events. During the 2002 Olympics, Salt Lake City as well as Salt Lake County utilized their EOS Plan for this event.

This Plan provides the basics of how Tremonton City is going to operate in an emergency. It is consistent with the Box Elder County Plan as well as with what the State of Utah and Homeland Security recommend.

The proposed Plan is divided into two sections. What is presented to the Council this evening is the first section. It is the basic plan, outlining the use and responsibilities of elected officials, full time staff, Department Heads, as well as the City’s response organizations such as the Fire Department, Police Department, and Public Works.

The second part is the Emergency Support Function (ESF). This section outlines specific organizations and tasks them with responsibilities. Page 13 contains a matrix which identifies which City Department Heads are responsible for specific things, such as Public Health, Transportation, etc. Additional ESF's will be added as Coordinator Hess is able to get with different Department Heads and create them.

This plan identifies when the City will open up and operate the City's Emergency Operation Center. Depending on how big the event is and how many resources will be required, other City Department Heads and Elected Officials will be leaned on to assist.

A major fire that affects half of downtown, for instance, is something Tremonton's Fire Department couldn't take care of by itself. In that instance, other resources would have to be called on and those resources cost money. That is when the Emergency Operation Center would open up to determine when that would be done.

Other communities have come up with a separate Pandemic Plan. Tremonton City's Pandemic Plan has been included as one of the Appendices.

Mayor Fridal commented that he went to a meeting at the Sheriff's Department last week and they were talking about the Pandemic potential. The World Health Organization closely watches what is going on in China. The City has planned ahead for those times that inevitably will happen and has taken steps to protect its employees in case of a serious flu pandemic.

Mayor Fridal recommended that the Council review portions of the EOS Plan occasionally. He asked that copies be provided to each member of the City Council.

Motion by Councilmember Rohde to adopt Resolution No. 14-17 adopting the Emergency Operation Plan. Motion seconded by Councilmember Wood. Roll Call Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- e. Discussion and consideration of adopting Ordinance No. 14-05 an ordinance of Tremonton City revising Title 13. Animal Offenses, Chapter 13-600. Rabies Control of the Revised Ordinances of Tremonton City Corporation, deleting "Part 13-605. Rabid Animal Reports" and adopting "Part 13-605. Animal Bites – Duty to Report"

Sergeant Allred said that the purpose of this Ordinance is basically to just clean up the existing Ordinance so that the Police Department can actually get the information they need. Right now, HIPPA Regulations will not allow doctors and

hospitals to give the Police Department the information they need due to the way the City Ordinance is written. This proposed Ordinance allows doctors and hospitals to call the Police Department when there is an animal or dog bite.

Councilmember Rohde added that in the past, the emergency room has always reported every dog bite; however, there is a new HIPPA Regulation which states that the information cannot be released unless there is a City Ordinance which states that it should be reported.

Motion by Councilmember Rohde to adopt Ordinance No. 14-05 that deletes a section out of the Rabies Control of the Revised Ordinance and amends another portion so that the hospital can report to the City any kind of dog bite. Motion seconded by Councilmember Reese. Roll Call Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- f. Discussion and consideration of adopting Ordinance No. 14-06 an ordinance of Tremonton of City Corporation vacating Nicholls Condominiums record of survey plat, units 1-5 and common areas

Zoning Administrator Bench stated that across Tremont Street from the Food Pantry there is a five unit Nicholls Condominium complex. In 2000 these units were converted to Condominiums but were never sold as individual Condo units. Now the owner wishes to vacate the condominium portion so the units can be sold as rental apartments. The property lines will be cleaned up. The Land Use Authority Board recommends that the Council vacate the Nicholls Condominiums by Ordinance. Then, the property will revert back to its original usage as rental apartments. The Ordinance and the plat that was prepared showing the adjustment of the lot lines will be recorded with the County Recorder's Office.

Administrator Bench said that after this is done, the property owner will have to work out the parking.

Motion by Councilmember Reese to adopt Ordinance No. 14-06. Motion seconded by Councilmember Holmgren. Roll Call Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- g. Discussion and consideration of not awarding the surplus of the 1993 Ford F-350 Flat Bed truck to the bidder and allowing the Public Works Department to scrap the vehicle

Director Fulgham stated that only one bid was received for the 1993 Ford F-130 Flat Bed truck. That bid was \$401, but the City has an estimate from a salvage company to pay the City \$700 for the vehicle. It is more advantageous to the City

to scrap the vehicle.

Motion by Councilmember Holmgren to not award the surplus of the 1993 Ford F-350 to the bidder, but instead, allow the Public Works Department to scrap the vehicle. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- h. Discussion and consideration of awarding the bid to construct 2,000 feet of 10” Ductile Iron Waterline from 2600 West to the top of Country View Drive (3040 West)

Director Fulgham stated that \$161,000 was budgeted for a Water Capital Improvement Project which was estimated to cost about \$138,000. The project was put out to bid. Three local bidders responded. Grover Excavation bid \$94,402.75, Landis Construction bid \$102,885.77, and Rupps Trucking bid \$111,209.93. Director Fulgham suggested that the bid be awarded to the low bidder, Grover Excavation.

Director Fulgham said that he is still working on getting the final easements done; however, as it is not a big project, the project should be able to be completed by the fiscal year end. Councilmember Wood stated that this will help the folks on the hill maintain their water pressure.

Motion by Councilmember Wood to award this bid to Grover Excavation. Motion seconded by Councilmember Holmgren. Roll Call Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

- i. Discussion and consideration of Tremonton City funding their proportionate share of UTOPIA’s operational shortfall

Manager Warnke explained that Tremonton City is a pledging member city of UTOPIA (Utah Telecommunication Open Infrastructure Agency). Eleven cities banded together to build out a fiber optic network system, thus creating UTOPIA in 2002 timeframe. The City borrowed money to build out the system initially, and sales tax pledges are being called upon now. UTOPIA used some of the bond proceeds to fund operations in the beginning, but stopped using them the last couple of years. Changes in State Law limited the amount of time that cities could use debt to fund operations. UTOPIA had stopped the practice before the law took affect.

There is currently an operational shortfall around \$230K per month. The \$230K includes litigation that is currently ongoing. UTOPIA is in a lawsuit with RUS (Rural Utilities Service), a branch of the Federal Government that helps develop

rural telecom systems. Tremonton City's build out came under a bond loaned by RUS. Tremonton City has never participated in the litigation costs, which have been ongoing for about two years. UTOPIA is short \$170K a month without any litigation costs. There are four of the eleven cities that are currently paying for the operational shortfall which include West Valley City, Layton, Midvale, and Centerville. Some of the other cities were participating in covering the shortfall, but quit because not all of the cities involved were helping. Tremonton has never participated in paying for the shortfall.

It is projected that UTOPIA will run out of funds July 2014 because of the limited number of cities helping cover the shortfall. It has been requested once again that all the cities renew their obligation to fund the operation shortfall. Mayor Fridal has been diligent in participating with the other Mayors to discuss the issues. It has been proposed that all participating cities fund the operational shortfall from January 2014 to September 2014. Most of the participating cities are exploring the Macquarie Proposal, which would be a public/private partnership. If the Macquarie Proposal is accepted, then Macquarie would take over the operational shortfall the day the concession agreement is signed. The cities signing the concession agreement would have the operational shortfall resolved, but the cities not signing would need to determine how their operation will be funded. The RUS litigation is expected to be resolved by September 2014.

In 2013, the City Managers met and discussed a fair formula to determine each cities share of operational shortfall. The formula is based 50% on assets in cities (Tremonton has \$5M of assets in the ground), and the other 50% on pledge percentage (Tremonton's pledge percentage is 2.5%). Some of the larger cities have a much larger pledge percentage, which was based on population in 2000. In 2013, Tremonton had a blended percentage of 3.87%. The percentage changed to 3.47% in 2014, because the building and infrastructure has been expanded in the UIA (Utah Infrastructure Agency) cities, lowering Tremonton's percentage of assets.

Based on the formula discussed by the City Managers in 2013, Tremonton's share of the operational shortfall would be \$8,709 monthly. That amount would not include any money for the litigation.

Manager Warnke explained the two ways to meet a budget deficit are to increase revenue or reduce expenses. UTOPIA reduced expenses in 2013 and continued in 2014 by reducing the number of employees. UTOPIA is actively building out the network under UIA. UIA is a separate organization that has operation agreements with UTOPIA and lease agreements where UIA uses a portion of UTOPIA's network. UTOPIA gets compensated for managing and operating the network. UTOPIA benefits as UIA grows. UTOPIA does not believe they can lower the amount of employees any more, they have tried to reduce the expenses as much as possible.

In 2013 there were four options. The first option was to “Go dark” and pull the plug. The problem with this option was the contracts associated with UTOPIA, service providers, and customers. The “Go Dark” option creates some breach of contracts. It is anticipated that this option would be more painful and expensive for the City.

The second option was to go into maintenance mode, by essentially scaling back operations and maintaining the network. Tremonton is essentially in maintenance mode as it is not adding new customers, has no additional bonding, and no capital to build out the network. Subscribers change over time and go to new service providers out of network, and the City slowly loses customers. At its peak, Tremonton had 420 customers compared with the current customers totaling approximately 300. Councilmember Reese explained that customers have left UTOPIA because of the way they have been taken care of.

Manager Warnke described the option of a network acquisition. Ten of the eleven cities participated in a bond around 2007-2008 that had a swap included. When interest rates are low, the swaps are high making it hard to break the swaps. It is economically infeasible for anyone to want to come in and purchase the network based upon what is owed and the current financing and economic conditions.

The fourth option in 2013 was the stimulus utilization. UTOPIA would receive stimulus funds and leverage the funds with UIA bond proceeds and continue to build the network. The first tranch of money was under the UIA and the Stimulus Utilization Proposal. UIA used the stimulus funds and still have additional bond proceeds to continue to build the network. The first tranch took down about \$30M, currently the second tranch is \$11.2M with about \$6M more to spend. UIA expects to spend the additional \$6M in six to nine months and continue to build out. Overtime, UIA has seen about \$10K in revenue added per month due to the recent builds. The recent builds have been focused on businesses. A higher revenue is earned from providing services to businesses vs. residential. It has been a successful strategy to focus on businesses. The builds occurred in Orem, West Valley City, Murray, Midvale, and Lindon City. All the UIA cities have benefited. Some UIA cities are essentially built out like Centerville and Brigham City. Tremonton, Perry, and Payson are not UIA cities, but the remaining UTOPIA cities are UIA. Once the second tranch is spent, it is estimated to be \$20K of operational break even. If the third tranch of \$10M is spent they would be within \$30-40K operational break even.

The 2013 Revenue chart was shown on projector. It showed that revenue was a little behind what was planned. The 2014 Revenue chart was also shown on projector. The second tranch on bonds issued were displayed. The chart showed that currently the revenue is ahead of plan. Currently it is being pursued to actively build out the system. There is the operational shortfall that needs to be

addressed.

There are decisions to be made by the UTOPIA cities in regards to the Macquarie Proposal. More information should be coming on the first milestone and the deliverables associated with the milestones by the end of April 2014. Mayor Fridal noted that he went to Perry's City Council meeting last Thursday. Laura Lewis was at the meeting and explained the position the cities are in. In Ms. Lewis's opinion, the city's obligation amounts would increase by about 60%, because of lawsuits, if they chose to "go dark". There are currently contracts with Veracity, and XMission, and the cities have promised to provide a network for them to service customers. There are several big businesses that depend on the system. Ms. Lewis believes that the cities would have to pay the original fee plus an additional percent if defaulted.

Mayor Fridal noted there is no way to get out of UTOPIA without paying for it. In Ms. Lewis's opinion, the Macquarie proposal is the best option now. It will be expensive, but may be the best option with the least amount of risk to the City. Macquarie would run UTOPIA for thirty years.

Mayor Fridal has another meeting in Salt Lake with the Mayors of UTOPIA cities next Monday. Some of the mayors are leaning to Macquarie and some are not. The cities paid for a survey associated with public opinions for broadband that should be available sometime between April 15th and April 30th. The cities will then have ninety days to decide whether the group will go with Macquarie. Most of the cities would like to pay the operational shortfall for UTOPIA until September 2014. Tremonton City is legally obligated to UTOPIA for the next 24 years.

Councilmember Wood asked if the build out could be slowed down and use the funds for operation costs until a decision is reached about Macquarie. Manager Warnke remarked that UTOPIA determined it is bad policy to use the bond money to fund operation costs. Councilmember Wood stated it would be best if UTOPIA could do everything to reduce the operational shortfall until September. Mayor Fridal noted that all the cities are feeling the pressure with no obvious solution. Macquarie is not a done deal, but might be the best choice at this time.

Councilmember Wood stated that if the Macquarie Proposal is accepted, the build outs would all be complete within two years. There would no longer be any operational shortfall. Mayor Fridal said that the amount the City is obligated to pay now will continue, but the obligation to pay for the operational shortfall would be gone.

Manager Warnke explained that Tremonton owns a portion (approximately 2.5%) the debt of \$185M. The fee Macquarie sets for the cities (which will be passed to all users) will recover all their costs, including the Macquarie's debt to build out

the system. The City would then have the opportunity to upsell. The upsell creates the revenue that could help pay down the debt the City owes. Mayor Fridal noted that the upsell would go to the UIA cities first. Councilmember Holmgren asked about the Telecommunications Tax. Manager Warnke stated that the General Fund receives the tax of about \$135-140K annually.

Councilmember Wood would recommend stopping the build out to help reduce the operational shortfall. He is not in favor of paying the shortfall. Mayor Fridal said a lot of the shortfall is going toward the litigation for RUS. It is on schedule for trial in June or July of 2014.

Manager Warnke noted that the City would still be responsible for the operational shortfall if the Macquarie deal didn't go through. The growth that has started to occur with the build out has helped with the shortfall. Councilmember Rohde and Reese are concerned about the City paying for the operational shortfall, but receiving no service for new members that would like to hook up to UTOPIA. The City will never have growth because the citizens are not allowed to hook up. Manager Warnke explained that the way to get capital costs to build out the networks is through Bonds. Most of the City is built out but does not have connections (from the fiber mains to the homes).

Director Fulgham explained that he changed carriers recently. If he brought his old equipment to Brigham and exchanged it for the new equipment and installed it himself, he would not be charged, but if they had to come and get the equipment he would be charged. UTOPIA charges the consumer for any work they do. Councilmember Reese would like to see the service orders for work done in Tremonton during the last year. Manager Warnke will look into it.

Mayor Fridal stated that UIA does all the build outs not UTOPIA. UTOPIA has cut the staff back from fifty-one employees to thirty-seven. Mayor Fridal is concerned that UTOPIA has no back-up if Macquarie falls through. If Tremonton City went black it would result in debt and lawsuits. Mayor Fridal asked the Council to study and ponder the information regarding the options for UTOPIA. The Council does not need to make any decisions at this time, but they will be required to in the near future.

11. Comments:

a. Administration/City Manager Advice and Consent.

- 1) Inform Council of the Public Hearing on April 15, 2014 for the proposed Roadway Improvements for UDOT Project No. F-LC03(16)

Director Fulgham told the Council that part of the Federal Highway Project requirement is that a Public Hearing be held. It will also allow the

citizen's on the hillside to be informed about what is going to be happening on 1000 North from I-15 to 2300 West. The Public Hearing has been set for Tuesday, April 15th at 6:00 p.m. Recorder Hess stated that she spoke with Tiffany and she said that there will be a demonstration out in the foyer at 6:00 p.m. and the regular City Council Meeting will start at 7:00 p.m.

Director Fulgham stated that at 3:00 p.m. during the day, there will be a Scoping Meeting with UDOT and Horrocks Engineering.

2) Darlene Hess, City Recorder 2015 Budget Request

Recorder Hess proposed that the Business License revenue remain the same which is \$21k. As previously reported to the Council, someone in the State Legislature during the regular session was trying to do away with Home Occupation Business Licenses and business licenses earning less than \$200,000. This did not pass.

Recorder Hess listed the Budget changes she proposes:

Non-Departmental:

- Increase the Health, Safety, and Welfare to \$10,000. This is to cover a retirement party that is expected this next year.
- Drop the HRA Insurance by \$3,000 to \$25,000 based on usage history.
- Increase Memberships and Subscriptions to \$700. This also covers everyone's Sam's Club Memberships. There were a couple of additional department heads that got credit cards this year.
- Increase the Web Page expense to \$5,000. It may require additional funds depending on what is done with the Branding.
- Increase the Bill Boards and Signs by \$2,000. More may be required with the Branding proposals.

Court:

- Budget \$300 for overtime. Court Clerk Wendi Stickney goes to Court Conference in St. George and charges overtime for travel and meetings. She attends two conferences during the year as she is on the committee and teaches classes.
- Do away with the Constables wages in the amount of \$1,200 because that budget will be going under the Police Department, or will not be happening.
- Increase the hardware and software – Manager Warnke will calculate those dollar amounts.

- Indigent defense – More and more people are qualifying for this service. It amounts to about \$1,000 per month. The Budget for this year was \$5,000. Recorder Hess would like to increase it to \$10,000. Indigent defense is dependent upon income and if there is a possibility that the defendant could go to jail.

Recorder's Department:

- There is a possibility that one of her staff will be retiring this year and it is going to be very difficult to replace her because she knows a lot because she was once the Recorder. With the added minutes and other requirements of the Recorder's Office, Recorder Hess proposed that the Accounts Payable person be moved to full-time. The Recorder's Office is taking care of a lot more minutes than was once the case. Several of the Recorder's Office Staff are doing minutes: Wendi Stickney and Cynthia Nelson do minutes for two meetings, Norene Rawlings does the City Council minutes, and Linsey Nessen does four or five sets of minutes. Recorder Hess said she would like to move Business Licensing from Ms. Nessen to the Accounts Payable person, and add another person to her Staff to cover the workload.

Elections:

- Recorder Hess said that she and Manager Warnke had talked and calculated that it will cost about \$1,000 for elections. Even though the City doesn't hold an election [this year], there is training and other expenses involved.

b. Council Reports:

There were no Council reports

Jim Williams thanked the Council for their leadership. He said that he has lived in Tremonton for thirty-five years and raised two boys here. Tremonton is a great town.

Mr. Williams said that he got up a few minutes ago to leave the meeting, walked out the door and then decided, "I'm going back." He asked the Council to "please get rid of that black eye across the street. Tremonton does not need a smoking shop. The human race does not need a smoking shop. Please, get rid of it and return Tremonton to its former glory."

Motion by Councilmember Holmgren to move to Closed Session. Motion seconded by Councilmember Reese. Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved. The audience left the Council Room.

Councilmember Reese said that he would have to leave during the second part of the Closed Session.

The Council moved into closed session at 9:15 p.m.

12. **Closed Session for discussion of the character, professional competence, or physical or mental health of an individual; the investigative proceedings regarding allegations of criminal misconduct; and strategy session to discuss the possible purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.**

Councilmember Reese left the closed session at 9:24 p.m.

Mayor Fridal signed a statement in the meeting stating that the sole purpose of the closed session was to discuss the character, professional competence or physical or mental health of an individual. No ordinance, resolution, rule, regulation, contract or appointment was made during the closed session

Motion by Councilmember Rohde to return to open meeting Motion seconded by Councilmember Holmgren. Vote: Councilmember Holmgren - aye, Councilmember Reese - aye, Councilmember Rohde – aye, and Councilmember Wood - aye. Motion approved.

The Council returned to open session at 9:32 p.m.

13. Adjournment.

Motion by Councilmember Wood to adjourn the meeting. Motion seconded by Councilmember Holmgren. Vote: Councilmember Holmgren - aye, Councilmember Rohde - aye, and Councilmember Wood - aye. Motion approved.

The meeting adjourned at 9:33 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Norene Rawlings and Cynthia Nelson.

Dated this _____ day of _____, 2014.

Darlene S. Hess, Recorder